

Graduate Individual Study Rooms Procedures and Policy

- Qatar university library has provided three study rooms in the first floor and three study rooms in the second floor for the students of Qatar university graduates.
- Postgraduates (male & female) are permitted to book the study rooms for 4-hours per day, which can be extended if the provided room is not booked by another student.
- The request to book the room can be made on the same day or a day before and the booking will be confirmed by the library staff.
- The patron should give QU ID to circulation staff to get the key for the booked room.
- The Postgraduate can have the key for the study room from the circulation unit after submitting the QU ID to circulation staff and can take back the QU ID when returning the key.
- Postgraduate student can book a study room on the spot if it is vacant.
- Booking is considered cancelled if the user delays for 10 minutes of the beginning of the booking duration and the room then becomes vacant to other users.
- The room is for one person only.
- Personal belongings inside the study room are strictly the user's responsibility and the library is not responsible for the loss of the belongings.
- Moving furniture from/to the study room is not allowed.
- The study room keys should not be moved outside the library building.

- The electronic devices inside the study room along with the cleanliness of the study room should be maintained.
- Eating and drinking are prohibited inside the study rooms.
- Smoking is forbidden inside the study rooms.
- The library staff are permitted to ask users to leave the study rooms in case of violating any of the above regulations and rules.
- For assistance or help, contact library at email

lib.circulation@qu.edu.qa

or contact library at the following telephone numbers:

- Female section 4403-4096 / 4403-6331 / 44034059
- Male section 4403-4097