

Group Study Rooms

Conditions for using the Group Study Rooms

- Group Study Rooms may be used by groups of **2 and up to 8**.
- Groups may reserve a room for a **maximum of 2 hours/day**. One group member may reserve the room for the entire group.
If there are no succeeding reservations or requests for use after a group's time period has expired, the reservation can't be renewed for an additional hour by visiting the Library room reserve Desk.
- Groups may make reservations **two days in advance**. The reservation will be pending until approved by the library staff.
- Users can't reserve twice a day.
- A valid QU ID is required to check out a key to a room. Keys are obtained at and returned to the room reserve Desk.
- Occupants are responsible for returning the key to the Circulation Desk on the First Floor.
- Groups may obtain immediate access to a room if it is unoccupied and not reserved.
- Reservations are held for only **10 minutes** beyond the start time of the reservation.
- If unclaimed by the reserving group after the 10 minutes, it will be made available to other users.
- Students are not allowed to make more than one reservation per day.
- Rooms should be evacuated **by sharp 6:45pm**.
- The study rooms will be closed exactly by **7:00pm**
- Food is not allowed in group study rooms.
- Library furniture from other locations may not be moved into the group study room(s).
- The library is not responsible for the loss or theft of personal property left unattended.
- Occupants of Group Study Rooms may be asked to leave the Library for inappropriate behavior. Failure to honor this request will result in asking Campus Security to resolve the issue.

For help, contact the Room Reserve Desk at 6331-6346 (Female Library) and 4057 -4097 (Male Library) or by email at: lib.circulation@qu.edu.qa